



## **Community Development Coordinator – Otago Cricket Association**

**Applications close** – Friday 13<sup>th</sup> August 2010

**Location** – Dunedin

The Otago Cricket Association (OCA) is seeking to employ a Community Development Coordinator on a fixed term contract. Ideally, the successful applicant would be able to commence on Monday 30<sup>th</sup> August and finish Friday 8<sup>th</sup> April 2011.

We are looking for a highly motivated and enthusiastic individual to deliver the OCA Development Initiatives. This includes the areas of MILO, Secondary Schools, Clubs and Women's Cricket. Alongside the OCA Development Initiatives, this individual will be responsible for the operation of the Dunedin Age Group Representative Programme.

The successful applicant will have:

- Sound organizational & time management skills.
- Good written & communication skills.
- Minimum NZC Level 1 Coaching Qualification
- Ability to work unsupervised and as part of a team.
- Sound IT skills.

If you have a passion for grassroots cricket, enjoy working as part of a team and have the attributes listed above, please forward your CV and cover letter to Nathan King ([nathan@otagocricket.co.nz](mailto:nathan@otagocricket.co.nz)). Applications close Friday 13<sup>th</sup> August 2010.



## **Community Development Coordinator – Job Description**

### **Development**

- Deliver the OCA MILO, Secondary, Club & Women's Initiatives.
- Report monthly to the OCA Development Manager.

### **Dunedin Age Group Representative Programme**

- Oversee age-group pre season training programmes.
- Oversee the management & coaching of age-group teams.
  - 2 x U16 Boys & U18 Boys Team.
  - U15 Girls, Secondary Schoolgirls & Women's Team.
- Organise & manage age-group trials in February/March 2011.

### **Other**

- Assist OCA Cricket Department in group/team coaching.
- Assist with OCA District Tournaments.

### **Terms**

- The position will be a fixed term contract from 30<sup>th</sup> August 2010 till 8<sup>th</sup> April 2011.
- A realistic salary will be negotiated with the successful applicant dependent on experience.
- A motor vehicle will be provided for work related purposes.
- A mobile phone and computer will be provided.